

Point Grey Mini School Parents Association (PGMSPA) Funding Request Form

Request Deadlines: November 1, February 1, April 1

Date of request (dd-mm-yy)	Date funds needed (dd-mm-yy)
Name of requesting staff member/parent/student	Email address
Department/Class (e.g., Humanities/M11) (if applicable)	Designated focus area (e.g., Media Studies) (if applicable)
Amount requested (please include any applicable taxes in the amount requested)	
How will you use these funds? <i>(Briefly describe how you will use the money; For requests above \$1,000, please provide an estimate from the vendor. You may also attach additional documentation or provide links to a website to support your request.)</i>	
How will this initiative benefit Mini students or staff?	
How will this initiative help to build our Mini community?	
What other sources of funding will you receive for this initiative?	

Suggested supplier/vendor of service/materials (If applicable)		
Company name	Website	
Company address		
Contact name	Contact email	Contact phone
PGMSPA USE ONLY		
Date received (dd-mm-yy)	Date of PGMSPA meeting vote (dd-mm-yy)	
Approved/Not approved?	Reason	
Amount requested	Amount approved	
Signature of Treasurer (or Chair)	<input type="checkbox"/> Mini <input type="checkbox"/> Main <input type="checkbox"/> Music <input type="checkbox"/> Other	

Email completed forms to: PGMSPA-funding@pgmini.org.